



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

October 22, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
KENNETH HAHN STATE RECREATION AREA
PICNIC SHELTER REPLACEMENT PROJECT
APPROVE CAPITAL PROJECT, PROJECT SCOPE,
BUDGET, AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 87166
ADOPT YOUTH EMPLOYMENT PLAN
(SECOND DISTRICT)
(4 VOTES)**

SUBJECT

Approval of the recommended actions and appropriation adjustment will allow the Department of Parks and Recreation to implement the proposed Picnic Shelter Replacement Project at Kenneth Hahn State Recreation Area.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Kenneth Hahn State Recreation Area Picnic Shelter Replacement Project categorically exempt from the California Environmental Quality Act because the proposed Capital Project consists of maintenance of existing public structures and landscaping involving negligible or no expansion of capacity and for the reasons stated herein and the reasons reflected in the record of the project.
2. Approve the Kenneth Hahn State Recreation Area Picnic Shelter Replacement Project, Capital Project No. 87166, with a budget of \$2,694,000.
3. Approve the appropriation adjustment in the amount of \$1,302,000 to fully fund the Kenneth Hahn

State Recreation Area Picnic Shelter Replacement Project.

4. Authorize the Director of Parks and Recreation, or his designee, as agent of the County of Los Angeles, to execute work orders for the Kenneth Hahn State Recreation Area Picnic Shelter Replacement Project using a Job Order Contract previously awarded by the Board.

5. Adopt the Youth Employment Plan as required by the County of Los Angeles Regional Park and Open Space District Procedural Guide.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Kenneth Hahn State Recreation Area Picnic Shelter Replacement Project (Project), located at 4100 South La Cienega Boulevard, Los Angeles, exempt from the California Environmental Quality Act (CEQA) and allow the Department of Parks and Recreation (Department) to implement the proposed Project. The anticipated completion date is December 2014, as indicated in the Project Schedule (Attachment I).

The proposed Project includes the replacement of approximately 47 existing wooden shade structures throughout the park. The existing wood structures are in varying states of disrepair, including many with damaged and rotted posts and beams. The proposed Project also provides upgrades to walking paths and concrete pads to improve accessibility.

The new prefabricated steel and wood shelters will provide the park with safer, more durable, weather-resistant shade structures. The new shelters will also present a more uniform and aesthetically pleasing appearance for park patrons.

Additionally, projects funded by the Safe Neighborhood Parks Proposition of 1996 (Proposition A) require that the Board adopt a Youth Employment Plan (Plan) provided as Attachment II. The Plan includes tasks that may be performed by at-risk youth including weed abatement and general clean-up duties.

Implementation of Strategic Plan Goals

The recommendations support the Board-approved County Strategic Plan Goals of Operational Effectiveness (Goal 1) by enhancing recreational opportunities that benefit County residents.

Green Building/Sustainable Design Program

The proposed Project will support the Board's Green Building/Sustainable Design Program by replacing aging, damaged structures that require frequent maintenance with new, durable shelters constructed for recycled steel that have a longer life cycle and minimal maintenance requirements.

FISCAL IMPACT/FINANCING

The total proposed Project cost is \$2,694,000, which includes construction, Civic Art fee, Plan, and County services. The proposed Project Schedule and Budget Summary are included in Attachment I.

The proposed Project is funded with \$1,593,000 of Utility User Tax Cy Pres II Funds; \$201,000 in Proposition A, Specified Funds under the Safe Neighborhood Parks Proposition of 1996 available to

the Second Supervisorial District; and \$900,000 in Proposition A Funds available to the Baldwin Hills Regional Conservation Authority (BHRCA) that have been allocated to the County of Los Angeles for the proposed Project.

Approval of the attached appropriation adjustment (Attachment III) will authorize the transfer of \$201,000 from the Kenneth Hahn Park General Improvement Phase II Project, Capital Project No. 86972, and appropriation of \$900,000 in Proposition A funds available from BHRCA to fully fund the proposed Project. Sufficient funds are available in the Fiscal Year 2013-14 Capital Projects Budget and in the S8C Fund to fund the budget adjustment.

Operating Budget Impact

Based on the proposed Project description, the Department does not anticipate any one-time start-up or ongoing operating costs. The Project provisions have maintenance requirements that will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will allow the Department to improve public safety and accessibility through delivery of the proposed Project using a Job Order Contract (JOC) previously awarded by the Board. With the Board's authorization, the proposed Project may be performed using a JOC as the work involves repair, remodeling, or refurbishing of County facilities.

On June 26, 1997, the Board, acting as the governing body of the County of Los Angeles Regional Park and Open Space District (District), adopted a Youth Employment Policy for projects funded by Proposition A Funds. The District requires that a Plan for each Proposition A funded project be adopted by the governing body of the grantee at a duly noticed public meeting. The Plan is included as Attachment II.

As required by the Board, the Project budget allocates 1 percent of design and construction funds to the Civic Art Fund per the Board's Civic Art Policy, adopted on December 7, 2004, and revised on December 15, 2009.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA according to Section 15302(c) of the State CEQA Guidelines and Class 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project consists of replacement of existing facilities involving negligible or no expansion of capacity.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on County services or event programming at this facility. Closure to areas in the park will be implemented in phases, scheduled to minimize disruption to the park, and coordinated with park staff.

CONCLUSION

Upon approval by the Board, please return one adopted copy of this Board letter to the Chief

The Honorable Board of Supervisors

10/22/2013

Page 4

Executive Office, Facilities and Asset Management Division, and to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. Fujioka", with a stylized flourish at the end.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:SHK:DJT

SW:RB:LL:zu

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission
Parks and Recreation

**DEPARTMENT OF PARKS AND RECREATION:
KENNETH HAHN STATE RECREATION AREA
PICNIC SHELTER REPLACEMENT PROJECT
APPROVE CAPITAL PROJECT, PROJECT SCOPE,
BUDGET, AND APPROPRIATION ADJUSTMENT
ADOPT YOUTH EMPLOYMENT PLAN
CAPITAL PROJECT NO. 87166**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Approval	10/22/2013
JOC Contract	11/05/2013
Jurisdictional Approvals and Permitting	02/21/2014
Start Construction	03/03/2014
Substantial Completion	11/17/2014
Project Acceptance	12/24/2014

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$0
Construction	
Purchase Order Contract	0
Job Order Contract	\$2,522,000
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	2,000
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	25,000
Subtotal	\$2,549,000
Programming/Development	\$0
Plans and Specifications	\$0
Consultant Services	
Site Planning/Civil Engineering/Survey	60,000
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Construction Management	0
Construction Administration	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
Subtotal	\$60,000
Miscellaneous Expenditures	\$0
Jurisdictional Review/Plan Check/Permit	\$20,000
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	40,000
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	6,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD-Countywide Contract Compliance	19,000
Subtotal	\$65,000
TOTAL	\$2,694,000

**DEPARTMENT OF PARKS AND RECREATION:
KENNETH HAHN STATE RECREATION AREA
PICNIC SHELTER REPLACEMENT PROJECT
CAPITAL PROJECT NO. 87166**

YOUTH EMPLOYMENT PLAN

BACKGROUND (Scope of Work)

The Project is located at 4100 South La Cienega Boulevard in Los Angeles. The proposed Project will consist of replacing existing wooden shade structures throughout the park and creating accessibility to walking paths and concrete pads.

Tasks that may be performed by At-Risk Youth

Youth will perform weed abatement and general clean-up duties.

Estimated Cost of Youth Employment

It is estimated that the Department will expend a minimum of \$1,200 in youth employment on this project.

Method of Youth Employment

The Department shall employ youth through a service agreement with the San Gabriel Valley Conservation and Service Corp adopted by the Board on February 12, 2013. Through this program, at-risk youth from ages 18 to 24 years old are given the opportunity to gain valuable work experience performing landscaping, clean-up, and maintenance services.

Youth Employment Goal:

The Youth Employment Goal for the County of Los Angeles was \$15,739,507.43. The Department exceeded this goal.

PINK

BA FORM 03/13

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S. NO. 060

October 22, 2013

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2013-14

4 - VOTES

SOURCES

USES

BA DETAIL - SEE ATTACHMENT III (Page 1 of 1)

BA DETAIL - SEE ATTACHMENT III (Page 1 of 1)

SOURCES TOTAL: \$ 1,302,000

USES TOTAL: \$ 1,302,000

JUSTIFICATION

The appropriation adjustment is necessary to fully fund the Kenneth Hahn Picnic Shelter Replacement Project Capital Project No. 87166.



AUTHORIZED SIGNATURE Dawn McDivitt, CEO Manager

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY



B.A. NO.

024

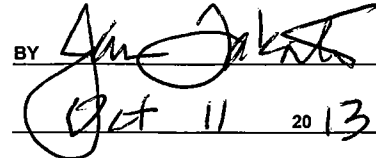
Oct 10 2013

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY



Oct 11 2013

DEPARTMENT OF PARKS AND RECREATION:
KENNETH HAHN STATE RECREATION AREA
PICNIC SHELTER REPLACEMENT PROJECT
CAPITAL PROJECT NO. 87166
APPROPRIATION ADJUSTMENT

(SECOND DISTRICT)
4-VOTES

F.Y. 2013 – 14

FINANCIAL SOURCES:

PARKS AND RECREATION
Kenneth Hahn Gen. Improvements II (2)
A01-CP-6014-65043-86972
Capital Assets-Building and Improvements \$201,000
DECREASE APPROPRIATION

PARKS AND RECREATION
Kenneth Hahn Picnic Shelter Replacement (2)
A01-CP-91-R400-65043-87166
Rev: Reg Park and Open Space District / CP \$201,000
INCREASE REVENUE

PARKS AND RECREATION
Kenneth Hahn Picnic Shelter Replacement (2)
A01-CP-94-9923-65043-87166
Rev: Other Grants and Contributions / CP \$900,000
INCREASE REVENUE

\$1,302,000

FINANCIAL USES:

PARKS AND RECREATION
Kenneth Hahn Gen. Improvements II (2)
A01-CP-91-R400-65043-86972
Rev: Reg Park and Open Space District / CP \$201,000
DECREASE REVENUE

PARKS AND RECREATION
Kenneth Hahn Picnic Shelter Replacement (2)
A01-CP-6014-65043-87166
Capital Assets-Building & Improvements \$1,101,000
INCREASE APPROPRIATION

\$1,302,000

JUSTIFICATION:

The appropriation adjustment is necessary to fully fund the Kenneth Hahn Picnic Shelter Replacement Project Capital Project No. 87166.

BA#024 Karen Jitane 10/10/13

BALDWIN HILLS REGIONAL CONSERVATION AUTHORITY

October 9, 2013 - Agenda Item VIII

Resolution No. 13-14

**RESOLUTION OF THE GOVERNING BOARD OF THE BALDWIN HILLS REGIONAL
CONSERVATION AUTHORITY AUTHORIZING A FUNDING ALLOCATION TO THE
LOS ANGELES COUNTY DEPARTMENT OF PARKS AND RECREATION FOR
CONSTRUCTION MANAGEMENT AND CONSTRUCTION ACTIVITIES
ASSOCIATED WITH KENNETH HAHN STATE RECREATION
AREA PICNIC SHELTER REPLACEMENT PROJECT
NOT TO EXCEED \$900,000**

WHEREAS, the Baldwin Hills Regional Conservation Authority (BHRCA) was established by the County of Los Angeles and the Santa Monica Mountains Conservancy for the purpose of providing a comprehensive program to acquire, expand, and improve open space, natural habitat and recreational opportunities within the Baldwin Hills and other natural and recreational areas within the Second Supervisorial District; and

WHEREAS, BHRCA has the power to authorize and fund construction, management and maintenance of recreational and park facilities within the Baldwin Hills; and

WHEREAS, the Los Angeles County Department of Parks and Recreation ("Parks") has construction and construction management expertise; and

WHEREAS, (BHRCA) staff recommends proceeding with the Kenneth Hahn Picnic Shelter Replacement Project Capital Project No. 87166 (Picnic Shelter Replacement), which includes work associated with all picnic areas, No. 1 through No. 9 at Kenneth Hahn State Recreation Area (Recreation Area) involving demolition of existing shade structures and replacement thereof with steel frame wood roof structures (approximately 47 shelters total) and associated landscaping and hardscaping including picnic tables;

WHEREAS, the Picnic Shelter Replacement will improve the open space and recreational areas within the Recreation Area;

WHEREAS, (BHRCA) staff recommends that the Executive Officer be authorized to engage Parks to undertake construction management and construction activities associated with said Picnic Shelter Replacement in an amount not-to-exceed \$900,000 subject to the project being performed by Parks employees or by contractors retained by Parks in compliance with standard County contracting requirements.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of BHRCA hereby authorizes the Executive Officer to engage Parks to undertake construction management and construction activities associated with Picnic Shelter Replacement in an amount not-to-exceed \$900,000 subject to the project being performed by Parks employees or by

Agenda Item VIII
October 9, 2013
Page 2

contractors retained by Parks in compliance with standard County contracting requirements.



Acting Chairperson

AYES: Muñoz, Wicker, Greene, Vanderberg, Katona

NOES: none

ABSENT: Guiney, Ridley-Thomas

ABSTAIN: none

I HEREBY CERTIFY that the foregoing resolution was adopted at a special meeting of the Governing Board of the Baldwin Hills Regional Conservation Authority, duly noticed and held according to law, on the 9th day of October, 2013.

Date: 10-9-13



Executive Officer